

**MINUTES OF A MEETING OF THE PUBLIC LAND & OPEN SPACE COMMITTEE HELD ON 3 NOVEMBER  
2015 AT THE OFFICES OF BIGGLESWADE TOWN COUNCIL, THE OLD COURT HOUSE, SAFFRON  
ROAD, BIGGLESWADE**

**Present:** Cllr B Briars (Chair), Cllr M North (Vice Chair), Cllr G Wilson, Cllr D Strachan, Cllr M Foster,  
Cllr F Foster, Cllr Ms R Kerfoot  
Rob McGregor – Town Clerk  
Mike Thorn – Deputy Town Clerk  
Sue Crowther – Administrative Assistant  
Richard Howard – Miracle Design and Play Limited  
Members of the public – 4  
Also present – Cllr D Albone

**1. APOLOGIES**

Apologies were received from Cllr Mrs H Ramsay and Cllr P Biernis

**2. DECLARATION OF INTERESTS**

(a) **interests in any agenda item** - none declared

(b) **Interests in any agenda item** – none declared

**3. PUBLIC OPEN SESSION**

MOP 1 re item 6a – plan entitled POS 3 – asked what type of fencing will be in place around this area.

The Chairman replied that the fence is on the highway so its the responsibility of the developers.

**4. MINUTES OF MEETINGS**

a. Members received and approved the minutes of the Public Land and Open Spaces meeting held on 15 September 2015.

**5. MATTERS ARISING**

a. From the Public Land and Open Spaces meeting held on 15 September 2015.

Page 2 – item 6c – Splash Park – Cllr D Strachan asked if any further information had been provided for Town Council.

Cllr B Briars replied that no further information had been provided.

**6. ITEMS FOR CONSIDERATION**

**a. Public Open Space on Land East of Biggleswade**

Members were asked to consider Proposals for Public Open Space on Land East of Biggleswade, POS, 1, 2, 3, 4, & 5, the objective was to seek approval from Council prior to the developer starting installation of any equipment on the various sites.

BTC officers had been in discussions with developers and CBC officers leading up to the proposal coming before the Committee, to try to secure the best equipment for the various sites.

The proposal had their final amendments following a meeting on 14 October 2015 with the Chair of PLOS and officers.

POS 1 is a Super NEAP (Neighbourhood Equipped Area of Play) & MUGA (Multi Use Games Area)

POS 2 LAP

PO 3 is a Super Neap, Super LAP (Local Area of Play)

PO 4 is a Super LAP

PO 5 is a Fitness Area.

It was **Recommended** that subject to changing the design of the roundabout on POS 3 to a different Design, design code 4003 and renumbering the bench on POS 4 that the Town Council accept the proposals for POS 1, 2,3,4 & 5.

**Cllr M North left the Chamber at 7.30pm**

**b. Public Open Space on Land North of Potton Road**

The Town Council have received proposals for public open space on Land North of Potton Road. BTC officers had no discussions prior to these proposal coming before the Committee. Members were asked to consider the proposals prior to any construction and installation taking place.

Although there was a good mix of equipment over the three sites, it was **RECOMMENDED** that the Town Clerk write to the developer with the following points:

- Are sites to be landscaped or flat.
- Preference for benches over seats on all sites.
- There are no litter bins - all sites.
- Repetition of the Turtle Springer on all sites – to vary the springers.
- There are no bike racks – all sites.
- Two Vippy seesaws on one site – change one for different design or roundabout.
- Lillie Swing with cradle – members were not keen on the design.
- What does the junior goal and net look like.
- Members are keen that equipment is varied across the sites and that repeat equipment should be changed to allow for variety; this is with exception of the Mayflower Boat which is a sound piece of equipment.

Any response from the developer will be taken to the next PLOS meeting on 1 December 2015.

**7. ITEMS FOR INFORMATION**

There were no items for information.

**8. PUBLIC OPEN SESSION**

There were no items discussed during the public open session.

**9. EXEMPT ITEMS**

The following resolution will be moved that is advisable in the public interest that the public and press are excluded whilst the following exempt item +issue(s) is discussed.

**Item 10a – Minutes of meetings**

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council **resolve** to exclude the public and press by reason of the confidential nature of the business about to be transacted.